



Ceylon Petroleum Storage Terminals Limited

Kolonnawa

V A C A N C Y

We are a common user facility with two main installations and an island-wide network of bulk storage locations, providing services to Ceylon Petroleum Corporation, Lanka Indian Oil Company, Sinopec Sri Lanka, RM Parks & other business partners in the downstream petroleum.

Applications are invited from the suitably qualified Sri Lankan citizens for the following post.

ASSISTANT MANAGER - AUTOMOBILE GRADE A-5 (Permanent Basis)

Qualifications & Experience required

- A Bachelor's Degree in a relevant or related field which is recognized by the U.G.C.
AND
- A minimum of seven (7) years' post qualifying experience in a government or semi-government sector or a reputed commercial establishment in the field relevant to the post, after obtaining the first degree.
AND
- A Master's Degree (at least at SLQF level 9) in a relevant or related field which is recognized by the UGC.

Age limit : Less than 45 Years.

Scope of work

- Supervising and coordinating the day-to-day operations of the Automobile Workshop, including vehicle servicing, repairs, diagnostics and preventive maintenance.
- Planning, organizing and monitoring workshop activities, allocating jobs to technicians and ensuring timely completion of repairs.
- Inspecting vehicles, diagnosing mechanical, electrical, hydraulic, pneumatic and other technical defects, and providing technical guidance on complex repairs.
- Ensuring repairs and maintenance are carried out in accordance with manufacturers' specifications, approved technical standards, quality requirements and safety procedures.
- Evaluating vehicle condition and making recommendations on major repairs, overhauls, replacement or disposal, as appropriate.
- Coordinating the availability and proper utilization of spare parts, tools, equipment and other workshop resources, while ensuring quality and cost efficiency.
- Assisting in the preparation of technical specifications, Bills of Quantities (BOQs), Purchase Requisitions and technical evaluations of quotations and suppliers.

- Liaising with Motor Spare Stores, spare-parts suppliers and external service providers to ensure timely availability of required materials and services.
- Maintaining accurate workshop, vehicle maintenance and technical records, and preparing periodic performance and maintenance reports for management.
- Monitoring workshop performance with emphasis on vehicle availability, fleet uptime, preventive maintenance, repair turnaround time, breakdown reduction, cost control, productivity and safety compliance.
- Supporting the implementation of management decisions, departmental policies and continuous improvement initiatives.

Salary scale : Rs. 198,625 - 5 x 2,650 : 10 x 3,490 – 246,775

Fringe Benefits: Applicable Allowances, Medical Insurance Cover, Personal Loan facilities, Applicable bonuses.

The Company will contribute 15% of the salary towards the EPF whilst the employee will have to contribute 10% for the same. The Company will also contribute 3% of the salary towards the ETF. Selected candidate will be placed on probation for a period of three years from the date of assumption of duties.

1. Qualified applicants who wish to apply for this post are requested to furnish their details in the Microsoft Form herein <https://forms.cloud.microsoft/r/tJMZtXiTLB> and submit to reach us on or before 22.09.2026.
2. The required qualifications must be fulfilled by the closing date of the application and he/she should be able to produce the relevant certificates when requested.
3. The candidate should have been properly released from armed service and obtained clearance.
4. CPSTL has the right to call only the shortlisted candidates based on the relevancy of the Degree, experience or any other suitable criteria.
5. If required, a selection test would be held to further filter the number of candidates.
6. Applications with inaccurate or incomprehensive information will be rejected.

Managing Director
Ceylon Petroleum Storage Terminals Limited (CPSTL)
Oil Installation, Kolonnawa.
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