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ஆரம்பம்: 1930 பதிவு இல: 736
Inception: 1930 Reg. No: 736

The Educational Employees' Co-operative Thrift and Credit Society Ltd. is a co-operative society registered under the Co-operative Societies Act, composed of the membership of those engaged in the education service of the island, and operates in relation to thrift and credit transactions.

Applications are invited from permanent employees currently serving in the society/association, as well as from external applicants, for recruitment on a permanent basis to fill the following vacancies existing at the head office and branch offices of the society/association.

Applicants should prepare applications in accordance with the general conditions mentioned below and deliver them by registered post or bring them and hand them over to the Chief Chairman to reach the address mentioned below on or before the 19-09-2026 date. Furthermore, they should also have applied online using the QR code shown in this advertisement. (Applying only online using the QR code is not sufficient.)

(Branch offices of the Society are located in the main cities of all other districts in the island except Kilinochchi, Mullaitivu, and Mannar districts.)

Applications are invited from qualified individuals who are skilled, enthusiastic, and have the ability to work with dedication for this.

Chief Information Technology Officer (Executive Service Sector E.2 - Grade III)

1. A postgraduate degree in Computer Science, along with 02 years of experience in an executive-level position in the relevant field at a recognized institution.

OR

2. A degree in Computer Science, along with 04 years of experience in an executive-level position in the relevant field at a recognized institution.

Salary Scale: Monthly 57,400 - 1,200 x 10

Number of vacancies - 01

Chief Internal Auditor (Executive Service Sector E.2 - Grade III)

1. A postgraduate degree in Accounting, Business Management, or Commerce from a recognized university, along with 02 years of experience in an executive-level position in the accounting/auditing field at a recognized institution.

OR

2. A degree in Accounting, Business Management, or Commerce from a recognized university, along with 04 years of experience in an executive-level position in the accounting/auditing field at a recognized institution.

OR

3. A 04-year Diploma in Accounting/Commerce from Sri Lanka Technical College or an Institute of Advanced Technological Education, along with 05 years of experience in an executive-level position in the accounting/auditing field at a recognized institution.

OR

4. Passing Stage 2 of the Institute of Chartered Accountants of Sri Lanka (CA Sri Lanka) OR passing the final stage of the Chartered Institute of Management Accountants (CIMA), along with 05 years of experience in an executive-level position in the accounting/auditing field at a recognized institution.

Salary Scale: Monthly 57,400 - 1,200 x 10

Number of vacancies - 01

Manager (Executive Service Sector E.3.1 - Grade III)

1. A degree in Finance / Business Administration / Business Management / Accounting / Banking / Commerce from a recognized university, along with 03 years of experience in an executive-level position.

OR

2. Passes in G.C.E. Advanced Level along with successful completion of a diploma course of not less than 01 year in Business Administration / Business Management / Accounting / Commerce

from a recognized institution, and 05 years of experience in an executive-level position in the relevant field.

OR

3. A degree in Business Administration / Business Management / Accounting / Commerce from a recognized university, along with 05 years of experience in a Staff Officer post in the recruiting cooperative society/association.

OR

4. Passes in G.C.E. Advanced Level along with successful completion of a diploma course of not less than 01 year in Business Administration / Business Management / Accounting / Banking from a recognized institution, and 07 years of experience in a Staff Officer post in the recruiting cooperative society/association.

Salary Scale: Monthly 50,600 - 900 x 10

Number of vacancies - 14

Legal Officer (Executive Service Sector E.3.2 - Grade III)

1. Being an Attorney-at-Law sworn in at the Supreme Court of Sri Lanka with 03 years of experience.

Salary Scale: Monthly 48,400 - 720 x 10

Number of vacancies - 01

Administrative Officer (Executive Service Sector E.3.2 - Grade III)

1. A degree in Human Resource Management or Administration from a recognized university, along with 03 years of experience in a managerial-level position in Human Resource Management or Institutional Administration.

OR

2. Passes in G.C.E. Advanced Level along with successful completion of a diploma course of not less than 01 year in Human Resource Management from a recognized institution, and 05 years of

experience in a managerial-level position in Human Resource Management or Institutional Administration.

OR

3. One of the educational and professional qualifications mentioned in 1 or 2 above, along with 10 years of experience in a Staff Grade position in the recruiting cooperative society/association and having earned salary increments.

OR

4. One of the educational and professional qualifications mentioned in 1 or 2 above, along with 15 years of experience in the post of Management Service Officer / Management Service Officer (Accounts) / Audit Assistant in the operational service category of the recruiting cooperative society/association and having earned salary increments.

Salary Scale: Monthly 48,400 - 720 x 10

Number of vacancies - 04

Information Technology Officer (Executive Service Sector E.3.2 - Grade III)

1. A degree in Information Technology from a recognized university, along with 02 years of experience in an executive-level position in the Information Technology field.

OR

2. Passes in G.C.E. Advanced Level along with successful completion of a diploma course of not less than 01 year in Information Technology from a government-recognized institution, and 05 years of experience in the Information Technology field.

Salary Scale: Monthly 48,400 - 720 x 10

Number of vacancies - 02

Assistant Manager (Executive Service Sector E.3.2 - Grade III)

1. A degree in Business Administration / Business Management / Financial Management / Accounting / Banking / Commerce obtained from a recognized university, along with 02 years of experience in a managerial-level position in the relevant field.

OR

2. Passes in G.C.E. Advanced Level along with successful completion of a diploma course of not less than 01 year in Business Administration / Business Management / Financial Management / Accounting / Banking / Commerce from a recognized institution, and 05 years of experience in a managerial-level position in the relevant field.

OR

3. One of the educational and professional qualifications mentioned in 1 or 2 above, along with 10 years of experience in a Staff Service category post in the relevant field within the recruiting cooperative society/association and having earned salary increments.

OR

4. One of the educational and professional qualifications mentioned in 1 or 2 above, along with 15 years of experience in an Operational Service category post in the relevant field within the recruiting cooperative society/association and having earned salary increments.

Salary Scale: Monthly 48,400 - 720 x 10

Number of vacancies - 19

Assistant Accountant (Executive Service Sector E.3.2 - Grade III)

1. A degree in Commerce / Financial Management / Accounting from a recognized university, along with 02 years of experience in an executive-level position in the accounting field.

OR

2. A 04-year Diploma course in Accounting from Sri Lanka Technical College or an Institute of Advanced Technological Education, along with 02 years of experience in an executive-level position in the accounting / commerce field.

OR

3. Passing Stage 2 of the Institute of Chartered Accountants of Sri Lanka (CA Sri Lanka) OR passing Stage 2 of the Chartered Institute of Management Accountants (CIMA), along with 02 years of experience in an executive-level position in the accounting field at a recognized institution.

OR

4. Passing Stage 3 of the Association of Accounting Technicians (AAT), along with 05 years of experience in an executive-level position in the accounting field at a recognized institution.

OR

5. One of the educational and professional qualifications mentioned in 1, 2, or 3 above, along with 07 years of experience in a Staff Grade position in the recruiting cooperative society/association and having earned salary increments.

Salary Scale: Monthly 48,400 - 720 x 10

Number of vacancies– 23

General Conditions

- Applicants must be not less than 18 years and not more than 45 years of age. However, this maximum age limit will not apply to those currently engaged in the Cooperative Service.
- In addition to the monthly salary relevant to the above post, a cost of living allowance of Rs. 17,800/- and a government-approved allowance of Approved Rs. 11,000/- will be paid.
- This post is permanent but non-pensionable. An appointee should contribute **10%** towards the Employees' Provident Fund, and the institution will credit **15%**.
- Applicants should apply by fully completing an application prepared according to the application format mentioned herein, along with a curriculum vitae prepared by themselves in the English medium, including bio-data and all educational and professional qualifications.

Education Employees Co-operative Thrift and Credit Society Ltd.

Application for the post of

1. Full Name of the Applicant : -
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2. Name with Initials : -
3. Permanent Address : -
.....
4. District of Permanent Residence: -
5. Date of Birth : -/...../..... 6. Age: Months: Days:
7. National Identity Card Number : -
8. Gender : - 9. Civil Status (Married/Unmarried) : -
10. Telephone Number : - 11. WhatsApp Number : -
12. E mail : -
13. Basic Qualifications : -
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I certify that the above information is true and correct, and I submit this application agreeing to the following conditions.

- I agree to serve in any branch office on the island.
- I am well aware that after being selected for the post, the placement will be done according to the decision of the Board of Directors, and I hereby express my agreement to the placements made accordingly.

.....

Date

.....

Signature

N.I.C. Number :-

Name :-

- Applicants must self-certify photocopies of certificates detailing their educational and professional qualifications, along with a copy of the birth certificate and national identity card as true copies, and submit them by registered post or by hand delivery to the address mentioned below addressed to the Chief Chairman so as to be received on or before 19-09-2026 (The post applied for should be clearly stated on the top left corner of the envelope enclosing the application).
- Applicants must possess the physical and mental fitness required to work in any branch office of the society, and they must be willing to serve in any branch office belonging to the society across the island. Since deployments to offices with existing vacancies will be made according to the decision of the Board of Directors after selection, applicants must agree to this condition.
- When an applicant employed in another cooperative society submits an application, it must be forwarded through the cooperative society where they are employed. If it is revealed, even after he/she is selected, that an individual has sent an application directly while working in a cooperative society, it will be grounds for forfeiture of the position.

As mentioned above, it is mandatory to send applications by registered post or deliver them to the Chief Chairman of the Society, and all such applicants must also have applied online using the QR code shown in this advertisement. (Applying online using the QR code alone is not sufficient.)



- These recruitments will be conducted in accordance with the Cooperative Employees Establishment Code of the Cooperative Employees Commission, and circulars 2025/03 and 2025/04.
- Suitable candidates will be selected through an interview, and the decision of the Board of Directors will be final

Chairman
Education Employees Co-operative Thrift and Credit Society Ltd,
No. 294, Galle Road, Colombo 03.
Telephone Number:- 011- 2266000